

**Minutes of the Virtual Woolfardisworthy Parish Council held on the  
19th May 2020 at 7.30pm via Zoom**

**1.0 Attendance**

Parish Cllrs: M Hill (Chair) Spittles (Vice-Chair), Lucas-Odgers, S Hill, Heywood, Ashworth, Hastings and Harding (also District Cllr)

Members of the public

**2.0 Apologies**

None

**3.0 Public Comment Session**

Bucks Mills residents requested an update with regards to the Bucks Mills sewerage application, covered below.

**4.0 Declaration of Personal / Prejudicial Interest for items of the agenda**

Cllr Hill for finance payment detailed below and Cllr Heywood for Woolserly Junior Football Club grant.

**5.0 Minutes of the previous meeting to be approved and signed as a true and accurate record**

Proposed by Cllr Hill , Seconded by Cllr S Hill. All in favour. The minutes will be signed by the Chair at the next face-to-face meeting

**6.0 Clerk's Report**

- a) **Parish Council Newsletter** - Now managed by Sonia Hamilton and is now called the Parish Newsletter. The Parish Council can contribute content.
- b) **Woolserly Walks** - The PC Website has been update, which details sent to the Parish Newsletter (J Downs)
- c) **AONB Sustainable Development Fund** - Grants are available for values of £100 - £4000, which support the AONB Management Plan priorities, with a particular focus on Biodiversity or Access, Health and WellBeing. Thoughts on projects a) Bucks Mills Fencing and b) a project involving the School, when they return.
- d) **New Litter Bin @ Bucks Cross** - Ordered by Clerk, waiting for instalment when safe to do so.
- e) **Purchase of new Parish Council Laptop - Action: Clerk to order**
- f) **Update from NALC / DALC - re PC meetings** - To continue with the use of Zoom.

## **7.0 Reports from County Cllr, District Cllrs and Parish Cllrs**

**District Cllr S Harding** - Received emails with regards to concerns with parking at Bucks Mills. Cllr Harding has spoken to Steve Harris (Acting Head at TDC) and has also written to MP Geoffrey Cox. The initial response from TDC is that they are hoping the numbers will slow down.

### **Parish Councillors**

**Cllr Lucas-Odgers** - Woolsery Shop is busy with the delivery service. It has been noted that there are people within the Parish who are feeling lonely and would benefit from a chat over the phone. A small group of people could establish a phone buddy scheme, where they contact their person for a chat (i.e. 30 mins a week). This was agreed. **Action: Cllr Hill to liaise with Jane Skinner to establish if this is already in place, if not the Parish Council could work with the Church. The Clerk to draft content for the newsletter and poster.**

**Cllr Spittles** - previously raised Bucks Mills issues. The campervan has been reported to the Police. .

## **8.0 Planning Applications**

### **Applications**

1/0260/2020/FUL - Demolition of barn and erection of new dwelling. Barn at grid reference 234665 121496, Cranford. Response by 30th May 2020. **The Parish Council has no objections.**

1/0284/2020/FUL - Erection of 2 no. holiday lodges with associated access road. Forest Lakes, Woolsery. Response by 30th May 2020. **The Parish Council raised concerns with regards to the proposed developments' cumulative effect on the area, with poor access roads. The proposed holiday lodges will have negligible economic benefit to the Parish. It does not meet any local need, nor does it offer any benefit to the locality or environment.**

### **Decisions & Appeals – FYI**

1/1138/2019/FUL - Variation of condition 2 of planning permission 1/0488/2010/FUL. Land at Hartsmere, Cranford.

### **Planning training**

**Action: The Clerk to look at DALC planning courses, or to ask TDC Planning Officers to host a training session when possible.**

## 9.0 Progress of Highways Issues

Due to Covid-19 Highways are currently only carrying out safety related works. Planned works are due to start in a couple of weeks once safety practices are approved by Deon County Council and Contractors. Please note that there will be a backlog of work.

### Woolsery

- a) **West End of Manor** - Reported to Highways
- b) **Manor Park Verge Damage - Correspondence from Sharon Bennett (Cllr Hill)** - Ongoing issue when the main road in the Parish is closed. There is very little that can be done, as Highways will not hard surface the area.
- c) **South Park/Little Court pavement** – Work to be carried out this financial year.
- d) **Leeworthy Barton - State of the road (Cllr Hill)** - Due to the state of the road, refuse collectors are refusing to drive down the road for collections. **Action: Clerk to report to Highways.**
- e) **Stroxworthy Road - (Cllr Harding)** - Completed
- f) **Lane Mill Bridge Cracks** - Reported to Highways
- g) **Lower Venn (Cllr Ashworth)** - Completed

### Ashmansworthy

- a) **Ashmansworthy Cross to Dipple Flooding** – Cllr Heywood site visit; update from Highways - Cllrs Heywood and Harding visited the site and spoke to the landowner, unfortunately there is nothing that can be done.

### Bucks Cross

- a) **Fencing at Bucks Mills – update on sections needing more immediate attention (Cllr Harding):** Cllr Harding has not been able to obtain any quotations for the fencing. The Clerk highlighted whether the Woodlands Trust contractor would be able to assist. **Action: The Clerk to forward the contact details to Cllr Harding and Cllr Spittles.**
- b) A39 between Atlantic Academy and Bucks Cross Surface Failure – Cllr Harding noted that Highways are checking the surface on a monthly basis. The resurfacing is to be done, but planned dates for the works.

### Road Closures

## 10. Covid-19 Updates

- a. **Bucks Mills Signs & Car Park** - Emails received from residents highlighting concerns with regards to the numbers of people using the car park, which was re-opened by TDC. It has been observed that those visiting the area are not social distancing, which is putting the community at risk, with residents being restricted to their homes.

Parkham Parish Council discussed the above, and agreed to a joint letter to TDC, highlighting the concerns, as did Harland Parish Council.

If the car park cannot be closed, it was questioned whether TDC would consider the erection of a sign, which highlighted that the area is a living community, with residents who may be shielding therefore to respect social distancing.

**Action: The Clerk to draft a letter to TDC, sending it to Janet Williams.**

- b. **General Situation** - Discussed
- c. **Food Bank** - To include in the new leaflet. **Action: The Clerk to draft.**
- d. **Volunteers** - Previously covered

**11. Bucks Mills Drainage Issues – Update on First Time Sewerage Application from Torridge District Council (Clerk)**

An email received from Mark Beer @ TDC States “TDC have been informed from the Developer Services team at SWW who “confirm receipt of the above application in March 2020, timescale for response to the application will be March 2021, once all the reviews and costing have been established”

TDC does not have details of the timeline for on-site surveys etc and feel these will need to be deferred in the current climate. The deadline for SWW to consider the application remains March 2021.

A member of the public asked whether the application would be considered as an emergency priority, highlighting that questions raised will be pending until March 2021. It was noted that when TDC presented the above at a Parish Council meeting, it was deemed an emergency, however the Parish Council will ask the question. **Action: The Clerk to liaise with Mark Beer to determine if this is an emergency application.**

**12. Children’s Skate Park or Pirate Ship (Cllr V Hastings)**

Cllr Hastings has started to establish the need for the project via Facebook. A short questionnaire will be included in the Parish newsletter, which can also go onto the Parish Council’s Website and Facebook page, etc. When safe to do so, Cllr Hastings will approach the School and the Youth Club.

Once need has been established the next phase will be to identify land, planning and funding for the project.

**13. Village Gateways (Cllr Hill)**

Post Covid-19, Cllr Hill will look at working with the School and/or Youth Group on a village gateway project.

**14. Wildflower Project Update (Cllr L-Odgers)**

This could be combined with the village gateway project. Will need to walk around the village with Robert Stoneman to identify areas to lay the seed.

**15. Defibrillators at Bucks and Woolsery (Cllr Hill & Clerk)**

Changes were made by Community Heartbeat Trust, with photographs being sent by Cllr Hill. Lynfa Tanner will observe Cllr Hill at Woolsery.

**16. Affordable Housing (Update Cllr Hill)**

The Hall's planning application for affordable housing is progressing. However any further development plans are now on hold until the end of Covid-19.

**17.0 FINANCES**

**Payments to be authorised**

- a) Lisa Hutchings - April 2020 - £352.00
- b) HMRC 20% Tax - £88.00
- c) Lisa Hutchings - Reimbursement for website domain name 123 Reg - £14.39
- d) Cllr S Hill - Reimbursement Food - £33.44 + £25.50 - Total of £58.94

**Cllr Ashworth proposed to authorise items a to c, seconded by Cllr M Hill, all in agreement. Cllr Hastings proposed to authorise item d, seconded by Cllr Ashworthy. All in agreement, excluding Cllr S Hill, who had declared an interest.**

**Community Grants (approved in January 2020)**

Woolsery Primary School - £150

1st Woolsery Scout Group - £150

The Good Companions - £100

Woolsery Tiny Tots - £150

Woolsery Junior Football Club - £150

All Hallows Church - £150, plus £10.00 contribution from photography competition from Paul Rhones £10.00 (£160) - The Parish Council thanked Paul Rhodes.

Friends of Woolsery School (FOWS) - £150

Woolsery Youth Club - £150

Bucks Cross Village Hall - £150

Torrige CAB - £150

SW Heritage Trust - £50

Torrige Volunteer Cars - £150

Project Linus - £150.00

**Cllr Ashworth proposed to authorise the Parish Council Community Grants as listed above, seconded by Cllr S Hill. All in agreement, excluding Cllr Heywood who had declared an interest.**

**17.2 Income received & Bank Account Balance**

Current account - £7226.06, Reserve account - £17,496.91.

**18.0 Correspondence**

None

**19.0 Date and Time of Next Meeting – Virtual meeting to be held on the 16th June 2020 at 7.30pm via Zoom (unless otherwise advised by the Government)**