

Notice is hereby given that

the Parish Council Meeting of Woolfardisworthy Parish Council
will be held at Woolserly Sports & Community Hall
on the 21st January 2020 at 7.30pm

All Cllrs are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend

Lisa Hutchings

Lisa Hutchings, Parish Clerk for Parish Council

Date: 14th January 2020

AGENDA

1 Apologies

2 Public Comment Session

3 Declaration of Personal / Prejudicial Interest for items on the agenda

All members are reminded that all interests must be declared prior to the item being discussed.

4. Minutes of the previous meeting to be approved and signed as a true and accurate record

5. Clerk's Report

The items listed below are for information updates only:

- a) Defibrillator Cases – Update re replacement: [Minute 6 \(Parish Council meeting 17/12/19\)](#)
- b) HMCEF Grass Cutting application – Update on funding application
Minute 22.2 (Parish Council meeting 21/08/18 & Minute 6d (Parish Council meeting 18/12/19)
- c) Parish Council Insurance Review - Renewal May 2020
- d) Removal of white line associated with No Parking sign on Woolserly village green – request sent to Highways: [Minute 13 \(Parish Council meeting 17/12/19\)](#)
- e) TDC Planning Conservation Officer response re: frequency of site visits: [Minute 20 \(Parish Council meeting 17/12/19\)](#)
- f) Response from TDC re: regulations regards siting of gas tanks: [Minute 20 \(Parish Council meeting 17/12/19\)](#).

6. Planning Applications

1/1093/2019/FUL – Erection of four one-bedroom flats and associated works. Land adjacent to Woolserly Village Hall:

Decisions & Appeals – FYI

1/1065/2019/TRE – Works to trees covered by TPO/0002/1967 and TPO/0004/2016. Bideford Bay Holiday Village, Bucks Cross. **Granted permission.**

7. Progress of Highways Issues

a. Finger Post – Update: *Minute 8a (Parish Council meeting 17/12/19)*

b. Parish Priority Roads:

Minute 8b (Parish Council meeting 17/12/19) to agree the priority roads to put forward for consideration by DCC Highways in their 2020/2021 budget.

The suggested order is based around volume of traffic and state of road:

1. Farmers Arms to Duerdon Cross
2. Lane Mill to Alminstone Cross
3. Bucks Cross to Bucks Mills
4. Alminstone/201 to Satchfield Farm
5. Leworthy Cross to Leworthy Mill

Though out of Parish, also include the road from Ashmansworthy Bridge to Bradworthy as route to GP surgery

Woolsery

a) New Village Sign (West Town) – Hiding 30mph sign, update from Highways – (Clerk): *Minute 8c (Parish Council meeting 17/12/19)*

b) Copper Hill – Blocked Drain – response from Highways: *Minute Public Comment (Parish Council meeting 17/12/19)*

c) Verge Markers – Bucks Cross Junction re-design and Merry Harriers corner flooding – Request for site visit with Highways: *Minute 8c (Parish Council meeting 17/12/19)*

d) Stroxworthy road (Cllr Harding) – Update from Highways

e) South Park footway flooding – Schedule date (Clerk): *Minute 8c (Parish Council meeting 17/12/19)*

Ashmansworthy

a) Ashmansworthy, pothole near bridge – reported Highways: *Minute Public Comment (Parish Council meeting 17/12/19)*

b) Ashmansworthy Cross to Dipple Flooding – Cllr Heywood & Hamilton site visit; update from Highways *Minute 8c (Parish Council meeting 17/12/19)*

c) East Ash Hill – response from County Cllr Parsons & Highways: *Minute Public Comment (Parish Council meeting 17/12/19)*

Bucks Cross

a) Fencing at Bucks Mills – update on sections needing more immediate attention (Cllrs Spittles & Lucas-Odgers): *Minute 8d (Parish Council meeting 17/12/19)*

b) Bucks Mills hill road condition – request to Highways to inspect: *Minute 20 (Parish Council meeting 19/11/19)*

c) Bucks Cross – background information sent to Highways (Clerk): *Minute 8c (Parish Council meeting 17/12/19)*

Road Closures

Notice of proposed road closure from Kier – 2nd – 6th March 2020. Cranford Water Bridge to the Farmers Arms, to complete SWW utility works outside the Farmers Arms.

8. Agree Parish Council approach to issues/concerns raised within the Parish (Cllrs Hamilton & Spittles)

9. Affordable Housing (Cllr M Hill): [Minute 20 \(Parish Council meeting 17/12/19\)](#)
10. Bucks Mills Drainage Issues – Joint meeting with Parkham PC, TDC and Bucks Mills Residents
[Minute 10 \(Parish Council meeting 17/12/19\)](#)
11. New litter bin at Bucks Cross new bus shelter (Clerk) – agree request

PROJECT UPDATES

12. Defibrillator at Ivy Cottage (Clerk & Cllr Hamilton): [Minute 14 \(Parish Council meeting 17/12/19\)](#)

FINANCES

13. Payments to be authorised

- a) Lisa Hutchings, December 2019 - £304.80
- b) HMRC 20% Tax, December 2019 - £76.20
- c) Woolsery Sports & Community Hall Hire - £28.00
- d) Devon County Council – Fingerposts (in budget) - £1000.00
- e) Devon County Council – Welcome to Woolsery Signs (in budget) - £1773.25
- f) Community Heartbeat Trust (Woolsery Battery) - £282.00
- g) Society of Local Council Clerks (SLCC Membership) - £92.00

- 14.1 Approval of Annual Parish Grants: [Minute 18.1 \(Parish Council meeting 17/12/19\)](#)

- 14.2 Three Year Budget Review: [See attached document](#)

- 14.3 Setting of Precept Jan 2020: [Minute 18.3 \(Parish Council meeting 17/12/19\)](#)

- 14.4 Income received & Bank Account Balance

15.0 Correspondence

- Emails from D Willetts forwarded by Clerk: 22/12/2019, 07/01/2020 and 13/01/2020
- Polling Places Review – Torridge District Council, forwarded by Clerk 19/12/2019

- 16.0 Publications received (will be available to look at prior or after the meeting)

- 17.0 Reports from County Cllr, District Cllr and Parish Cllrs

- 18.0 Date and Time of Next Meeting – 18th February 2020 at Bucks Cross Village Hall at 7.30pm

Future/Pending Agenda Items (not for discussion at this meeting):

Highways

General

- Identification of dairy farms in Parish – awaiting response from DCC Highways use of HRA

Signage

- Reflective markers into Walland Drive at Bucks Cross & Woolserly Cross, Clovelly Roundabout
- Road Signs – DCC Highways responsibility of clearing of vegetation to improve visibility of signs – monitor and report to Highways when required.

Parish Signage (using secured 2018/2019 funding of £2014 to date)

Woolserly

- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost.
- BT phone box on green - periodic checks on functionality
- South Park/Little Court pavement – waiting on response from Highways
- West Town – Auction Way ProW stile repair update (Cllr Ashworth)
- Lane Mill Bridge – parapet wall repair by Highways (Jan/Feb 2020 item)
- Pleademill Bridge – Feb agenda
- A39 between Atlantic Academy and Bucks Cross Surface Failure – Highways Officer has liaised with the major schemes department and have confirmation this section of the A39 is in design brief for resurfacing in 2020/21 financial year. – Write to Highways in March, with a response for April meeting.

Ashmansworthy

- Road from Ashmansworthy to Bradworthy (last update from Highways Jan 2020)

Bucks Cross

- Verge Damage (A39 turning to Woolserly) - It was agreed that verge reinstatement was required and to trial verge markers on junction.
- Gully and stream clearance, Bucks Mills (Cllr Spittles)
- Update on crossing and dropped kerb (Cllr Hamilton)
- Share Flashing Speed Sign with Abbotsham PC once purchased. Clerk to liaise.
- Speed Gun Sessions @ Bucks Cross (Clerk)
- Bucks Cross Speeding - To raise area as a SCARF a speed gun will need to be completed. Highways officer to complete speed testing to record extent of problem – Feb agenda

Other

- Campaign to Protect Rural England (CPRE) 'Our Outdoors' (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2020
- Naming of Back Street "Ivy Lane"
- Cranford Cross – Bus Shelter

- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- SW Ambulance Trust letter sent on behalf of Woolsey Parish Council. Hartland Parish Council organising meeting 27th November 2019 (meeting postponed)
- Parish Insurance (January 2021)
- Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill): Update on discussions and next steps with TDC and other agencies involved
- Bucks - Defib Pads & Battery to be replaced December 2019 – Finances to be approved Nov 19 agenda
- Woolsey – Defib Battery replaced January 2020, 4 year life, to be replaced January 2024, pads Feb 2022
- Appropriate Affordable Housing (Cllr Hill) – awaiting planning applications and/or updates from TDC or Devon Communities Together
- Parish Pathways – details of paths and walks (Cllrs Ashworth and Hastings) added as per email 29/09
- Black Blag Distribution – Agenda July, discuss addition of food caddy bags.
- Cllrs ‘Community Project Fund’ Progress Report (Cllr M Hill)
- Rural Bus Campaign
- Parish Plan (Cllr Hamilton) - Proposal of public meeting February 2020 – February agenda.
- Planting of Wild Flower (Cllr Lucas-Odgers), inc update on funding application (Clerk) and update re Highways planting markers (Cllr Inch) – March agenda
- Higher Town Farm: *Proposal to write to TDC to petition for enforcement of Appeal decision APP/W1145/A/10/2138360 dated 26th January 2011 – Feb agenda*
- Parking & Access (Cllr Hill)