

Notice is hereby given that

**the Parish Council Meeting of Woolfardisworthy Parish Council
is to be held via a virtual meeting using Zoom online
on the 19th May 2020 at 7.30pm**

All Cllrs are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend

Join Zoom Meeting:

<https://us04web.zoom.us/j/3949986029?pwd=bEFXTVA3bkVBWDIRaC9XTGRFekZ4QT09>

Meeting ID: 394 998 6029

Password: 8unJmh

Connect any time from 7.20pm

Lisa Hutchings

Lisa Hutchings, Parish Clerk for Parish Council

Date:12th May 2020

AGENDA

- 1 Apologies**
- 2 Public Comment Session** - Members of the public are reminded that a maximum of 3 minutes will be allowed to speak.
- 3 Declaration of Personal / Prejudicial Interest for items on the agenda**
All members are reminded that all interests must be declared prior to the item being discussed.
- 4. Minutes of the 21st April 2020 meeting to be approved and signed as a true and accurate record**
- 5. Clerk's Report, including correspondence received**
The items listed below are for information updates only:
 - a) Parish Council Newsletter - Now Parish Newsletter
 - b) Woolsery Walks - Website update
 - c) AONB Sustainable Development Fund
 - d) New Litter Bin @ Bucks Cross - Ordered by Clerk, waiting for instalment
 - e) Purchase of new Parish Council Laptop
 - f) Update from NALC / DALC - re PC meetings
- 6. Reports from County Cllr, District Cllr and Parish Cllrs**

7. Planning Applications

Applications

1/0260/2020/FUL - Demolition of barn and erection of new dwelling. Barn at grid reference 234665 121496, Cranford. **Response by 30th May 2020.**

1/0284/2020/FUL - Erection of 2 no. holiday lodges with associated access road. Forest Lakes, Woolsery. **Response by 30th May 2020.**

Decisions & Appeals – FYI

1/1138/2019/FUL - Variation of condition 2 of planning permission 1/0488/2010/FUL. Land at Hartsmere, Cranford.

8. Progress of Highways Issues

Woolsery

- a) West End of Manor
- b) Manor Park Verge Damage - Correspondence from Sharon Bennett (Cllr Hill)
- c) South Park/Little Court pavement – Update from Highways (Clerk)
- d) Leeworthy Barton - State of the road (Cllr Hill)
- e) Stroxworthy Road - (Cllr Harding)
- f) Lane Mill Bridge Cracks - Reported to Highways (Clerk)
- g) Lower Venn (Cllr Ashworth)

Ashmansworthy

- a) Ashmansworthy Cross to Dipple Flooding – Cllr Heywood site visit; update from Highways [Minute 8c \(Parish Council meeting 17/12/19\)](#)

Bucks Cross

- a) Fencing at Bucks Mills – update on sections needing more immediate attention (Cllr Harding): [Minute 8d \(Parish Council meeting 17/12/19\)](#)
- b) A39 between Atlantic Academy and Bucks Cross Surface Failure – Highways Officer has liaised with the major schemes department and have confirmation this section of the A39 is in design brief for resurfacing in 2020/21 financial year. – Write to Highways in March, with a response for April meeting.

Road Closures

9. Covid-19 Updates

- a. Bucks Mills Signs & Car Park
- b. General Situation
- c. Food Bank
- d. Volunteers

10. Bucks Mills Drainage Issues – Update on First Time Sewerage Application from Torridge District Council (Clerk)

11. Children’s Skate Park or Pirate Ship (Cllr V Hastings) - Minute 20.0 (Parish Council meeting 18/02/2020)

12. Village Gateways (Cllr Hill)

13. **Wildflower Project Update (Cllr L-Odgers)**
14. **Defibrillators at Bucks and Woolserly (Cllr Hill & Clerk)**
15. **Affordable Housing (Update Cllr Hill)**

FINANCES

16.0 Payments to be authorised

- a) Lisa Hutchings - April 2020 - £352.00
- b) HMRC 20% Tax - £88.00
- c) Lisa Hutchings - Reimbursement for website domain name 123 Reg - £14.39
- d) Cllr S Hill - Reimbursement Food - £33.44

Community Grants (approved in January 2020)

Woolserly Primary School - £150
1st Woolserly Scout Group - £150
The Good Companions - £100
Woolserly Tiny Tots - £150
Woolserly Junior Football Club - £150
All Hallows Church - £150, plus £10.00 contribution from photograph competition £10.00 (£160)
Friends of Woolserly School (FOWS) - £150
Woolserly Youth Club - £150
Bucks Cross Village Hall - £150
Torrige CAB - £150
SW Heritage Trust - £50
Torrige Volunteer Cars - £150
Project Linus - £150.00

16.2 Income received & Bank Account Balance

17.0 Correspondence received

18.0 Date and Time of Next Virtual Meeting – 16th June 2020 @ 7.30pm via Zoom (unless other notified)

Future/Pending Agenda Items (not for discussion at this meeting):

Highways

General

- Identification of dairy farms in Parish – awaiting response from DCC Highways use of HRA

Signage

- Reflective markers into Walland Drive at Bucks Cross & Woolserly Cross, Clovelly Roundabout
- Road Signs – DCC Highways responsibility of clearing of vegetation to improve visibility of signs – monitor and report to Highways when required.

Parish Signage (using secured 2018/2019 funding of £2014 to date)

- a. Finger Post – Update: *Minute 8a (Parish Council meeting 17/12/19) – Monitor signs and take photographs.*

Woolserly

- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost.
- BT phone box on green - periodic checks on functionality
- South Park/Little Court pavement – waiting on response from Highways
- West Town – Auction Way ProW stile repair update (Cllr Ashworth)
- Lane Mill Bridge – parapet wall repair by Highways (May2020 agenda item) Has the work been done?
- Pleademill Bridge – (May 2020 agenda item) – Has the work been done?
- A39 between Atlantic Academy and Bucks Cross Surface Failure – Highways Officer has liaised with the major schemes department and have confirmation this section of the A39 is in design brief for resurfacing in 2020/21 financial year. – Write to Highways in March, with a response for April meeting.
- Verge Markers – Bucks Cross Junction re-design and Merry Harriers corner flooding – Request for site visit with Highways: To be reviewed in the new financial year, agenda item for May.
- Copper Hill – Blocked Drain – This has been raised under order ORD1908086.
- Stroxworthy road (Cllr Harding) –Highways have inspected the site and raised an order for the work to be carried out but are unable to provide dates for repair due to current workload. If it get's worse, please report online.
- South Park footway flooding – Schedule date to be confirmed by Highways.
- New Village Sign (West Town) – Hiding 30mph sign, update from Highways – (Clerk): *Minute 8c (Parish Council meeting 17/12/19)*
- Woolserly School – Sign not working – Reported to Highways – *Minute 17 (Parish Council meeting 21/01/20)* – Waiting update from Highways, is it working?

Ashmansworthy

- East Ash Hill – response from County Cllr Parsons & Highways: *Minute Public Comment (Parish Council meeting 17/12/19)*
- Ashmansworthy, pothole near bridge – reported Highways: *Minute Public Comment (Parish Council meeting 17/12/19). Been reported monitor situation.*

Bucks Cross

- Verge Damage (A39 turning to Woolserly) - It was agreed that verge reinstatement was required and to trial verge markers on junction.

- Gully and stream clearance, Bucks Mills (Cllr Spittles)
- Update on crossing and dropped kerb (Cllr Hamilton)
- Share Flashing Speed Sign with Abbotsham PC once purchased. Clerk to liaise.
- Bucks Cross Speeding - To raise area as a SCARF a speed gun will need to be completed. Highways officer to complete speed testing to record extent of problem – **Raised in February, no response. Raise again in April.**
- Bucks Mills hill road condition – request to Highways to inspect: [Minute 20 \(Parish Council meeting 19/11/19\)](#)

Other

- Campaign to Protect Rural England (CPRE) ‘Our Outdoors’ (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2021
- Naming of Back Street “Ivy Lane”
- Cranford Cross – Bus Shelter
- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- SW Ambulance Trust letter sent on behalf of Woolsery Parish Council. Hartland Parish Council organising meeting 27th November 2019 (meeting postponed)
- Parish Insurance (January 2021)
- Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill): Update on discussions and next steps with TDC and other agencies involved
- Bucks - Defib Pads & Battery to be replaced December 2019 – Finances to be approved Nov 19 agenda
- Woolsery – Defib Battery replaced January 2020, 4 year life, to be replaced January 2024, pads Feb 2022
- Appropriate Affordable Housing (Cllr Hill) – awaiting planning applications and/or updates from TDC or Devon Communities Together
- Parish Pathways – details of paths and walks (Cllrs Ashworth and Hastings) added as per email 29/09
- Black Blag Distribution – Agenda July, discuss addition of food caddy bags.
- Cllrs ‘Community Project Fund’ Progress Report (Cllr M Hill)
- Rural Bus Campaign – Cllr Hill
- Parish Plan – On hold
- Planting of Wild Flower (Cllr Lucas-Odgers), inc update on funding application (Clerk) and update re Highways planting markers (Cllr Inch) – April agenda
- Higher Town Farm: *Proposal to write to TDC to petition for enforcement of Appeal decision APP/W1145/A/10/2138360 dated 26th January 2011 – **Cllr Harding spoke to TDC still no information – leave until March.*
- Parking & Access (Cllr Hill)
- Establishment of working group with MXB Devon Operations

