

*Notice is hereby given that*

**the Parish Council Meeting of Woolfardisworthy Parish Council**

**will be held at Woolserly Sports & Community Hall**

**on the 15<sup>th</sup> October 2019 at 7.30pm**

**All Cllrs are hereby summoned to attend for the purposes of the following business.**

**Members of the press and public are also invited to attend**

*Lisa Hutchings*

**Lisa Hutchings, Parish Clerk for Parish Council**

**Date: 8<sup>th</sup> October 2019**

## **AGENDA**

### **1.0 Apologies**

### **2.0 Public Comment Session**

### **3.0 Declaration of Personal / Prejudicial Interest for items on the agenda**

All members are reminded that all interests must be declared prior to the item being discussed.

### **4.0 Minutes of the previous meeting to be approved and signed as a true and accurate record**

### **5.0 Clerk's Report**

*The items listed below are for information updates only:*

- a) Higher Town Farm - TDC Enforcement – GDPR information update*
- b) Defibrillator Cases & Woolserly Pads – Update re replacement*
- c) Parish Council Laptop – Update on funding*
- d) Disabled Access Sign – Update from Highways*
- e) Permission for digital maps to be used on PC website*
- f) Photographic Competition – Deadline 31<sup>st</sup> October*
- g) Black Bag Distribution Day – Reminder 9<sup>th</sup> November*
- h) Rural Bus Campaign – 19th October from 11am to 2pm in Barnstaple Library – Who can attend?*

### **6.0 Planning**

#### **Applications**

#### **Decisions & Appeals – FYI**

### **7. Progress of Highways Issues**

#### **Woolserly**

- a) Ashmansworthy Road repairs (Cllr Hamilton)
- b) Lane Mill Bridge – Update (Clerk)

#### **Bucks Cross**

- a) Fencing at Bucks Mills – update on sections needing more immediate attention (Cllr Hamilton & Cllr Spittles)

#### **Road Closures**

#### **8. Defibrillator in the Phone Box on Village Green (Clerk & Cllr Hamilton)**

Update from BT regarding relocation of Phone Box, including next steps for the project

#### **9. Cllrs 'Community Project Fund' Progress Report (Cllr Hill)**

#### **10. West Town – Auction Way ProW stile repair update (Cllr Ashworth)**

#### **11. Neighbourhood Plan (Cllr Hamilton)**

Review of Woolsery and Bucks Cross sections.

#### **12. Planting of Wild Flower and potential funding (Cllr Lucas-Odgers)**

#### **13. Policies for approval (Clerk)**

Financial Regulations 2019

Risk Register

Risk Management

#### **14. Parish Council e-Newsletter (Cllr Hamilton & Cllr Lucas-Odgers)**

#### **15. Finances**

##### **15.1 Payments to be authorised**

- a) Lisa Hutchings, September 2019 - £333.25
- b) HMRC 20% Tax, September 2019 - £83.31
- c) Galleon Supplies – Black Bags - £1091.76
- d) DALC membership - £267.32
- e) Royal British Legion – Poppy Wreath - £17.00

##### **15.2 Income received & Bank Account Balance**

Torridge District Council – 2<sup>nd</sup> Precept Instalment – £6250.00

##### **16.0 Correspondence**

- Letter from Coby Bryant – Request for funding
- Public Consultation - Draft Supplementary Planning Documents
- Mr Willetts email 6/10/2019
- Mrs M Catt email 07/10/2019

##### **17.0 Publications received (will be available to look at prior or after the meeting)**

##### **18.0 Reports from County Cllr, District Cllr and Parish Cllrs**

**19.0 Date and Time of Next Meeting – 19<sup>th</sup> November 2019 at Woolsey Sports & Community Hall at 7.30pm**

## **Future/Pending Agenda Items (not for discussion at this meeting):**

### **Highways**

#### **General**

- Key Parish Roads – priority roads for repair and maintenance (December 2019 agenda)
- Identification of dairy farms in Parish – awaiting response from DCC Highways

#### **Signage**

- Reflective markers improving visibility for turn into Walland Drive at Bucks Cross and to Woolsery close to Clovelly Roundabout, or replacement of directional sign indicating Woolsery turning off the A39 near Clovelly roundabout towards Woolsery
- Road Signs – DCC Highways responsibility of clearing of vegetation to improve visibility of signs – monitor and report to Highways when required.

#### **Parish Signage (using secured 2018/2019 funding of £2014 to date)**

- Update on order for repair of Finger Posts (Clerk)

### **Woolsery**

- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost.
- BT phone box on green - periodic checks on functionality
- Condition of Lane Mill Bridge – Waiting update from Highways
- South Park/Little Court pavement – waiting on response from Highways

### **Ashmansworthy**

- Update on road from Ashmansworthy to Bradworthy – regular updates to/from Cllr Barry Parsons (Clerk)

### **Bucks Cross**

- Verge Damage (A39 turning to Woolsery) - It was agreed that verge reinstatement was required and to trial verge markers on junction.
- Verge Damage (Cranford Bend) – reinstatement required.
- Gully and stream clearance, Bucks Mills (Cllr Spittles)
- Update on crossing and dropped kerb (post meeting with DCC Highways & County Cllr) (Cllr Hamilton)
- Share Flashing Speed Sign with Abbotsham PC once purchased. Clerk to liaise.
- Speed Gun Sessions @ Bucks Cross (Clerk)
- A39 Bucks Barton 40mph repeater sign – Check to see if they have been placed in November, if not chase highways.

### **Other**

- Campaign to Protect Rural England (CPRE) 'Our Outdoors' (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2020
- Naming of Back Street "Ivy Lane"
- Cranford Cross – Bus Shelter
- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- SW Ambulance Trust letter sent on behalf of Woolsery Parish Council. Hartland Parish Council will be facilitating a meeting with key people, details to follow.
- Parish Insurance (December 2019 agenda)
- Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill): Update on discussions and next steps with TDC and other agencies involved – December 2019 agenda item
- Photographic Competition – Deadline 31<sup>st</sup> October (judging November agenda)
- Bucks - Defib Pads & Battery to be replaced December 2019 – Finances to be approved Nov 19 agenda
- Woolsery – Defib Battery to be replaced May 2020
- Appropriate Affordable Housing (Cllr Hill) – awaiting planning applications and/or updates from TDC or Devon Communities Together
- Parish Pathways – details of paths and walks (Cllrs Ashworth and Hastings) added as per email 29/09