

Notice is hereby given that

the Parish Council Meeting of Woolfardisworthy Parish Council
will be held at Bucks Cross Village Hall
on the 18th February 2020 at 7.30pm

All Cllrs are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend

Lisa Hutchings

Lisa Hutchings, Parish Clerk for Parish Council

Date: 11th February 2020

AGENDA

1. Apologies
2. Public Comment Session - Members of the public are reminded that a maximum of 3 minutes will be allowed to speak.
3. Election of Chair
4. Declaration of Personal / Prejudicial Interest for items on the agenda
All members are reminded that all interests must be declared prior to the item being discussed.
5. Minutes of the previous meeting to be approved and signed as a true and accurate record
6. Minutes of the extra-ordinary meeting 4th February 2020 to be approved and signed as a true and accurate record
7. Clerk's Report
The items listed below are for information updates only:
 - a) Northern Devon Right to Travel Campaign – Is anyone attending meeting 29th February, 11am at Barnstaple Library?
 - b) Revised priority roads submitted to Highways - [Minute 10b \(Parish Council meeting 21/01/2020\)](#)
 - c) Response from MXB re request for a) schedule of works and b) cleaning of roads - [Minute 15a \(Parish Council meeting 21/01/2020\)](#)
8. Resignation of Parish Clerk – Next Steps
9. Planning Applications
Applications
1/0034/2020/FUL – Variation of condition 2 (approved plans) pursuant of application 1/0012/2019/FUL. Land at grid reference 233062 121070, Copper Close, Woolsery. **Submission date 28th February 2020.**

1/0080/2020/AGMB – Prior notification for the change of use of agricultural building to 1 dwelling under Class Q and associated operational development. Barn at Little Acres, Woolsery. **Submission date 1st March 2020.**

Decisions & Appeals – FYI

10. Progress of Highways Issues

Woolsery

- a) Pleadmill Bridge – collapsed drain – Inspection by Highways
- b) Lane Mill Bridge – parapet wall repair by Highways
- c) Woolsery School – Sign not working – Reported to Highways – [Minute 17 \(Parish Council meeting 21/01/20\)](#)
- d) Merry Harriers Corner – Email from Highways

Ashmansworthy

- a) Ashmansworthy, pothole near bridge – reported Highways: [Minute Public Comment \(Parish Council meeting 17/12/19\)](#)
- b) Ashmansworthy Cross to Dipple Flooding – Cllr Heywood site visit; update from Highways [Minute 8c \(Parish Council meeting 17/12/19\)](#)

Bucks Cross

- a) Fencing at Bucks Mills – update on sections needing more immediate attention (Cllr Harding): [Minute 8d \(Parish Council meeting 17/12/19\)](#)
- b) Bucks Cross Speeding - To raise area as a SCARF a speed gun will need to be complete. To agree to write to Highways asking them to undertake a speed gun session. (Clerk)

Road Closures

11. Bucks Mills Drainage Issues – To agree whether to submit the First Time Sewerage joint application with Parkham Parish Council

[Minute 10 \(Parish Council meeting 17/12/19\)](#), [Minute 6 \(Parish Council meeting 21/01/2020\)](#)

12. Bucks Mills – Beach Clean Station (Cllr Spittles)

13. Leads for previous Chair roles

- Highways
- Precis of minutes for Village News
- E-newsletter
- Defib check at Woolsery Hall
- Defib at Ivy Cottage

14. Defibrillators

- Woolsery & Bucks Cross – First Aid Kits with Defibs (update from Community Heartbeat Trust) - [Minute 8a \(Parish Council meeting 21/01/2020\)](#)

15. Working relationship with MXB (Cllr Spittles)

16. Reports from County Cllr, District Cllr and Parish Cllrs – For discussion (Cllr Spittles)

FINANCES

17. Payments to be authorised

- a) Lisa Hutchings, January 2020 - £459.23
- b) HMRC 20% Tax, January 2020 - £114.81
- c) Lisa Hutchings, Postage - £13.10
- c) Society of Local Council Clerks - £109.00
- d) Contribution from Cllr Youth Project Budget - £450.00, made payable to Woolserly Youth Group

Councillor Allowances 2019

- Mrs S Hamilton (Chair Allowance) - £400.00
- Cllr L Spittles - £200.00
- Cllr A Ashworth - £100.00
- Cllr S Harding - £100.00 (pro-rata for 6 months)
- Cllr I Lucas-Odgers - £100.00 (pro-rata for 6 months)
- Cllr R Heywood - £140.00
- Cllr V Hastings - £66.66 (pro-rata)
- Cllr S Hill - £66.66 (pro-rata)

17.1 Income received & Bank Account Balance

17.2 Grass Cutting Contract with Robert Stoneman – To be approved

18.0 Correspondence

- Emails from D Willetts forwarded by Clerk: 18/01/2020, 24/01/2020, 26/01/2020, 06/02/2020.
- Email Colin Pomeroy – Bench repair, Copper Hill, opposite Auction Way.

19.0 Publications received (will be available to look at prior or after the meeting)

20.0 Date and Time of Next Meeting – 17th March 2020 at 7.30pm at Woolserly Sports & Community Hall

Future/Pending Agenda Items (not for discussion at this meeting):

Highways

General

- Identification of dairy farms in Parish – awaiting response from DCC Highways use of HRA

Signage

- Reflective markers into Walland Drive at Bucks Cross & Woolserly Cross, Clovelly Roundabout
- Road Signs – DCC Highways responsibility of clearing of vegetation to improve visibility of signs – monitor and report to Highways when required.

Parish Signage (using secured 2018/2019 funding of £2014 to date)

- a. Finger Post – Update: [Minute 8a \(Parish Council meeting 17/12/19\)](#) – Monitor signs and take photographs.

Woolserly

- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost.
- BT phone box on green - periodic checks on functionality
- South Park/Little Court pavement – waiting on response from Highways
- West Town – Auction Way ProW stile repair update (Cllr Ashworth)
- Lane Mill Bridge – parapet wall repair by Highways (Jan/Feb 2020 item)
- Pleademill Bridge – Feb agenda
- A39 between Atlantic Academy and Bucks Cross Surface Failure – Highways Officer has liaised with the major schemes department and have confirmation this section of the A39 is in design brief for resurfacing in 2020/21 financial year. – Write to Highways in March, with a response for April meeting.
- Verge Markers – Bucks Cross Junction re-design and Merry Harriers corner flooding – Request for site visit with Highways: To be reviewed in the new financial year, agenda item for May.
- Copper Hill – Blocked Drain – This has been raised under order ORD1908086.
- Stroxworthy road (Cllr Harding) –Highways have inspected the site and raised an order for the work to be carried out but are unable to provide dates for repair due to current workload. If it get's worse, please report online.
- South Park footway flooding – Schedule date to be confirmed by Highways.
- New Village Sign (West Town) – Hiding 30mph sign, update from Highways – (Clerk): [Minute 8c \(Parish Council meeting 17/12/19\)](#)

Ashmansworthy

- East Ash Hill – response from County Cllr Parsons & Highways: [Minute Public Comment \(Parish Council meeting 17/12/19\)](#)

Bucks Cross

- Verge Damage (A39 turning to Woolserly) - It was agreed that verge reinstatement was required and to trial verge markers on junction.
- Gully and stream clearance, Bucks Mills (Cllr Spittles)
- Update on crossing and dropped kerb (Cllr Hamilton)
- Share Flashing Speed Sign with Abbotsham PC once purchased. Clerk to liaise.

- Bucks Cross Speeding - To raise area as a SCARF a speed gun will need to be completed. Highways officer to complete speed testing to record extent of problem – Feb agenda
- Bucks Mills hill road condition – request to Highways to inspect: [Minute 20 \(Parish Council meeting 19/11/19\)](#)

Other

- Campaign to Protect Rural England (CPRE) ‘Our Outdoors’ (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2020
- Naming of Back Street “Ivy Lane”
- Cranford Cross – Bus Shelter
- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- SW Ambulance Trust letter sent on behalf of Woolsery Parish Council. Hartland Parish Council organising meeting 27th November 2019 (meeting postponed)
- Parish Insurance (January 2021)
- Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill): Update on discussions and next steps with TDC and other agencies involved
- Bucks - Defib Pads & Battery to be replaced December 2019 – Finances to be approved Nov 19 agenda
- Woolsery – Defib Battery replaced January 2020, 4 year life, to be replaced January 2024, pads Feb 2022
- Appropriate Affordable Housing (Cllr Hill) – awaiting planning applications and/or updates from TDC or Devon Communities Together
- Parish Pathways – details of paths and walks (Cllrs Ashworth and Hastings) added as per email 29/09
- Black Blag Distribution – Agenda July, discuss addition of food caddy bags.
- Cllrs ‘Community Project Fund’ Progress Report (Cllr M Hill)
- Rural Bus Campaign – Cllr Hill
- Parish Plan – On hold
- Planting of Wild Flower (Cllr Lucas-Odgers), inc update on funding application (Clerk) and update re Highways planting markers (Cllr Inch) – March agenda
- Higher Town Farm: *Proposal to write to TDC to petition for enforcement of Appeal decision APP/W1145/A/10/2138360 dated 26th January 2011 – **Cllr Harding spoke to TDC still no information – leave until March.*
- Parking & Access (Cllr Hill)
- Quote to be approved - New litter bin at Bucks Cross new bus shelter (Clerk) – March