

Notice is hereby given that

**the Parish Council Meeting of
Woolfardisworthy Parish Council is to be held
via a virtual meeting using Zoom online
17th November 2020 at 7.30pm**

All Cllrs are hereby summoned to attend for the purposes of the following business.
Members of the press and public are also invited to attend

Join Zoom Meeting

<https://us02web.zoom.us/j/3949986029?pwd=bEFXTVA3bkVBWDIRaC9XTGRFekZ4QT09>

Meeting ID: 394 998 6029 Passcode: 8unJmh

Connect any time from 7.15pm



Lisa Hutchings, Parish Clerk for Parish Council

Date: 11th November 2020

AGENDA

1 Apologies

2 Public Comment Session

Members of the public are reminded that a maximum of 3 minutes will be allowed to speak.

3 Declaration of Personal / Prejudicial Interest for items on the agenda

All members are reminded that all interests must be declared prior to the item being discussed.

4 Minutes of the 20th October 2020 meeting to be approved and signed as a true and accurate record

5 Minutes of the Planning Meeting 29th October 2020 meeting to be approved and signed as a true and accurate record

6 Clerk's Report

The items listed below are for information updates only

1. Christmas Tree
2. Annual Parish Council Grants - Deadline 4th December
3. Budget and Precept 2021 / 2022
4. Removal of phone box at Bucks Cross
5. Planning Training

6. Reports from County Cllr, District Cllr and Parish Cllrs

7. Planning Applications

Applications

1/0961/2020/FUL - Erection of three agriculture dwellings (removal of condition 3 of planning permission 1/1154/1989, agricultural occupancy condition). Huddisford Lea, Woolsery. **Response by 27th November 2020.**

1/0940/2020/FUL - Side extension to incorporate two storey extension over existing extension (variation of condition 2 of planning permission 1/0839/2019/FUL). 2 Cransford Cross, Woolsery. **Response by 22nd November 2020.**

Decisions & Appeals – FYI

1/1804/2020/FUH - Single garage extension to the side of the property and creation of access. 24 Old Market Drive, Woolsery. **Permission granted.**

8. Progress of Highways Issues

Woolsery

- a) Leaworthy Cross - Drainage
- b) Pleademill Bridge
- c) Repairs outside Claw Farm - reported

Bucks Cross

- a) Double bends at Merry Harriers (flooding)

Road Closures

9. Covid-19 Updates

10. Affordable Housing (Cllr Hill)

11. Update from MXB Sub-Committee (Cllr Heywood)

- a) Approval of Terms of Reference
- b) Update from meeting 12/11/2020

12. Parking in the Parish (Cllr Hill)

- a) Parking on the Green

13. Bucks Mills Clear-Up Operation

14. Clerks Salary (revised NALC pay scales)

15. Discussion with School and potential AONB project

16. Finances

Payments to be authorised

- a) Lisa Hutchings - October 2020 - £352.00
- b) HMRC 20% Tax - October 2020 - £88.00
- c) Lisa Hutchings - Reimburse of 123 reg for website - £14.39
- d) Hartland Parish Council - Shared Zoom Licence - £21.58
- e) TTVS Membership - £20.00

Income received & Bank Account Balance

17.0 Correspondence received

- a) TTVS - New Trustees
- b) Household Waste Recycling Centre
- c) Emails x 3 from Mr Willetts, 21st October 2020
- d) Email from John Andrews re mobile catering unit
- e) Email from Mrs Summers re abandoned car

a. 18.0 Date and Time of Next Virtual Meeting

15th December 2020 @ 7.30pm via Zoom (unless other notified)

Future/Pending Agenda Items (not for discussion at this meeting):

AONB Sustainable Development Fund - Deadline December, Agenda in September.

Discussion re future Parish development (Cllr Harding)

Highways

Signage

- Reflective markers into Walland Drive at Bucks Cross & Woolserly Cross, Clovelly Roundabout
- Road Signs – DCC Highways responsibility of clearing of vegetation to improve visibility of signs – monitor and report to Highways when required.

Woolserly

- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost.
- BT phone box on green - periodic checks on functionality
- Pleademill Bridge – requires road closure - work to be done
- A39 between Atlantic Academy and Bucks Cross Surface Failure – Highways Officer has liaised with the major schemes department and have confirmation this section of the A39 is in design brief for resurfacing in 2020/21 financial year. – Write to Highways in March, with a response for April meeting.
- Verge Markers – Bucks Cross Junction re-design and Merry Harriers corner flooding – Request for site visit with Highways: To be reviewed in the new financial year, agenda item for May.
- Copper Hill – Blocked Drain – Cleared and flowing well.
- Woolserly School – Sign not working – Reported to Highways – [Minute 17 \(Parish Council meeting 21/01/20\)](#) – Waiting update from Highways, is it working?
- Japanese Knotweed
- Sign Post at Crossway near West Country Nurseries - Reported to Highways.

Ashmansworthy

- East Ash Hill – To be done

Bucks Cross

- Fencing at Bucks Mills – Update re letter to Highways (M Hill)
- Verge Damage (A39 turning to Woolsery) - It was agreed that verge reinstatement was required and to trial verge markers on junction.
- Gully and stream clearance, Bucks Mills (Cllr Spittles)
- Share Flashing Speed Sign with Abbotsham PC once purchased. Clerk to liaise, check with Tony Inch.
- Bucks Cross Speeding - To raise area as a SCARF a speed gun will need to be completed. Highways officer to complete speed testing to record extent of problem – **Raise September, will be placed in the works schedule.**
- Bucks Mills hill road condition – request to Highways to inspect: [Minute 20 \(Parish Council meeting 19/11/19\)](#)
- Bucks Mills Drainage Issues – Update on First Time Sewerage Application from Torridge District Council (Clerk) (March 2021)
- Dropped Kerb - Bucks Cross - Stage 4 Safety Audit currently being undertaken and is due to be completed and published early 2021.

Other

- Campaign to Protect Rural England (CPRE) ‘Our Outdoors’ (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2021
- Naming of Back Street “Ivy Lane”
- Cranford Cross – Bus Shelter
- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- SW Ambulance Trust letter sent on behalf of Woolsery Parish Council. Hartland Parish Council organising meeting 27th November 2019 (meeting postponed)
- Parish Insurance (January 2021)
- Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill): Update on discussions and next steps with TDC and other agencies involved
- Bucks - Defib Pads (Check Pads) & Battery to be replaced July 2024 – Finances to be approved May 2024 agenda
- Woolsery – Defib Battery replaced January 2020, 4 year life, to be replaced January 2024, pads Feb 2022
- Appropriate Affordable Housing (Cllr Hill) – awaiting planning applications and/or updates from TDC or Devon Communities Together
- Parish Pathways – details of paths and walks (Cllrs Ashworth and Hastings) added as per email 29/09
- Black Blag Distribution – Possibly look at food caddy bags 2021, will need stock for 2021.
- Cllrs ‘Community Project Fund’ Progress Report (Cllr M Hill)
- Rural Bus Campaign – Cllr Hill
- Parish Plan – On hold
- Higher Town Farm: *Proposal to write to TDC to petition for enforcement of Appeal decision APP/W1145/A/10/2138360 dated 26th January 2011 – **Cllr Harding spoke to TDC still no information – leave until March.*

- Parking & Access (Cllr Hill)
- Establishment of working group with MXB Devon Operations
- Children's Skate Park- Supporting Vicky Hastings if required
- Wildflower & Village Gateway Project Update (Cllr M Hill) - Put back on Agenda in January 2021