

Notice is hereby given that

**the Parish Council Meeting of
Woolfardisworthy Parish Council is to be held
via a virtual meeting using Zoom online
19th January 2021 at 7.30pm**

All Cllrs are hereby summoned to attend for the purposes of the following business.
Members of the press and public are also invited to attend

Join Zoom Meeting

<https://us02web.zoom.us/j/3949986029?pwd=bEFXTVA3bkVBWDIRaC9XTGRFekZ4QT09>

Meeting ID: 394 998 6029 Passcode: 8unJmh

Connect any time from 7.15pm



Lisa Hutchings, Parish Clerk for Parish Council

Date:12th January 2021

AGENDA

1 Welcome to Cllr Sealey & Apologies

2 Public Comment Session

Members of the public are reminded that a maximum of 3 minutes will be allowed to speak.

3 Declaration of Personal / Prejudicial Interest for items on the agenda

All members are reminded that all interests must be declared prior to the item being discussed.

4 Minutes of the 15th December 2020 meeting to be approved and signed as a true and accurate record

5 Clerk's Report

The items listed below are for information updates only

1. Lead for Footpaths
2. TDC Planning Training Date
3. Wildflower & Village Gateway Project
4. Grass Cutting Tender
5. Clerks Appraisal
6. Salt Bin

6. Presentation by Colin Savage (Devon Communities Together)

7. Affordable Housing

8. Reports from County Cllr, District Cllr and Parish Cllrs

9. Planning Applications

Applications

1/1155/2020/FUL - Three proposed commercial fishing lakes, amenity building, parking and access. Land at Higher Ashmansworthy, Woolsery. **Response by 20th January, as agreed byTDC.**

1/1193/2020/FUL - Proposed extensions and alterations. Walland Barn, Bucks Cross. **Response by 29th January 2021.**

Decisions & Appeals – FYI

10. Progress of Highways Issues

Woolsery

- a) Review of priority roads in the Parish - to put forward for budget 2021/2022
- b) No parking cones during road closures below (Manor Park)

Updates on the following:

- a) Leaworthy Cross - Drainage
- b) Pleademill Bridge
- c) Repairs outside Claw Farm - reported
- d) Finger Posts

Bucks Cross

Road Closures

11th - 15th January 2021, 18th - 22nd January 2021 and 25th - 29th January 2021. Road closed from Buck Cross to Laburnum Cottage, Bucks Cross. Closed to allow Gabion Baskets and Fencing.

1st - 12th February 2021 - Road from the Farmers Arms to Alminstone Cross. EXCAVATE TRENCH IN ROAD TO RE CONNECT EXISTING SEWER PIPE. TAKE OUT EXISTING KERBS AND REPLACE WITH NEW GRANITE KERBS. INSTALL NEW DISH CHANNEL KERBS

16th - 26th February 2021 - Road from Fernlea to Auction Way, Woolsey - EXCAVATE TRENCH IN ROAD TO RE CONNECT EXISTING SEWER PIPE. TAKE OUT EXISTING KERBS AND REPLACE WITH NEW GRANITE KERBS. INSTALL NEW DISH CHANNEL KERBS.

1st - 26th March 2021 - Road from Cranford Water Bridge to Farmers Arms. TAKE OUT EXISTING KERBS AND REPLACE WITH NEW GRANITE KERBS. INSTALL NEW CROSSOVER. INSTALL NEW GRANITE DISH CHANNEL STONES. LAY GRANITE STONES IN FARMERS ARMS FOOTPATH.

11. Covid-19 Updates

12. Parish Plan 2021 (Cllr Hill)

13. Parking in the Parish (Cllr Hill)

14. Update from MXB Sub-Committee (Cllr Heywood)

- a) Update from meeting 14/01/2020

15. Finances

Payments to be authorised

- a) Lisa Hutchings - December 2020 - £439.68
- b) HMRC 20% Tax - December 2020 - £109.92
- c) SLCC Membership 2021 - £130.00
- d) Cllr Heywood - Reimbursement for Christmas Lights - £84.98

Income and Bank Account Balances

Devon Council Council - Cllr Inch Grant - £200.00 (Christmas Lights & Tree)

To set the Budget & Precept for 2021 / 2022

16. Correspondence received

Interim Devon Carbon Plan

Mr Willetts Correspondence - 10/12/2020, 15/12/2020, 16/12/2020

Mr Bonnefin letter 7/01/2021 (re planning application 1/1155/2020/FUL) above)

17. Date and Time of Next Virtual Meeting

16th February 2021 @ 7.30pm via Zoom (unless other notified)

Future/Pending Agenda Items (not for discussion at this meeting):

- a. Discussion re future Parish development (Cllr Harding)

Highways

Signage

- Reflective markers into Walland Drive at Bucks Cross & Woolsery Cross, Clovelly Roundabout
- Road Signs – DCC Highways responsibility of clearing of vegetation to improve visibility of signs – monitor and report to Highways when required.

Woolsery

- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost.
- BT phone box on green - periodic checks on functionality
- Pleademill Bridge – requires road closure - work to be done
- A39 between Atlantic Academy and Bucks Cross Surface Failure – Highways Officer has liaised with the major schemes department and have confirmation this section of the A39 is in design brief for resurfacing in 2020/21 financial year. – Write to Highways in March, with a response for April meeting.
- Verge Markers – Bucks Cross Junction re-design and Merry Harriers corner flooding – Request for site visit with Highways: To be reviewed in the new financial year, agenda item for May.
- Copper Hill – Blocked Drain – Cleared and flowing well.
- Japanese Knotweed
- Sign Post at Crossway near West Country Nurseries - Reported to Highways.

Ashmansworthy

- East Ash Hill – To be done

Bucks Cross

- Fencing at Bucks Mills – Update re letter to Highways (M Hill)
- Verge Damage (A39 turning to Woolsery) - It was agreed that verge reinstatement was required and to trial verge markers on junction.
- Gully and stream clearance, Bucks Mills (Cllr Spittles)
- Bucks Cross Speeding - To raise area as a SCARF a speed gun will need to be completed. Highways officer to complete speed testing to record extent of problem – **Raise September, will be placed in the works schedule.**
- Bucks Mills hill road condition – request to Highways to inspect: [*Minute 20 \(Parish Council meeting 19/11/19\)*](#)
- Bucks Mills Drainage Issues – Update on First Time Sewerage Application from Torridge District Council (Clerk) (March 2021)
- Dropped Kerb - Bucks Cross - Stage 4 Safety Audit currently being undertaken and is due to be completed and published early 2021
- a) Double bends at Merry Harriers (flooding)

Other

- Campaign to Protect Rural England (CPRE) 'Our Outdoors' (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2021
- Naming of Back Street "Ivy Lane"
- Cranford Cross – Bus Shelter
- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- SW Ambulance Trust letter sent on behalf of Woolsery Parish Council. Hartland Parish Council organising meeting 27th November 2019 (meeting postponed)
- Parish Insurance (January 2021)
- Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill): Update on discussions and next steps with TDC and other agencies involved
- Bucks - Defib Pads (Check Pads) & Battery to be replaced July 2024 – Finances to be approved May 2024 agenda
- Woolsery – Defib Battery replaced January 2020, 4 year life, to be replaced January 2024, pads Feb 2022
- Appropriate Affordable Housing (Cllr Hill) – awaiting planning applications and/or updates from TDC or Devon Communities Together
- Parish Pathways – details of paths and walks (Cllrs Ashworth and Hastings) added as per email 29/09
- Black Blag Distribution – Possibly look at food caddy bags 2021, will need stock for 2021.
- Cllrs 'Community Project Fund' Progress Report (Cllr M Hill)
- Rural Bus Campaign – Cllr Hill
- Higher Town Farm: *Proposal to write to TDC to petition for enforcement of Appeal decision APP/W1145/A/10/2138360 dated 26th January 2011 – **Cllr Harding spoke to TDC still no information – leave until March.*
- Parking & Access (Cllr Hill)
- Children's Skate Park- Supporting Vicky Hastings if required