Notice is hereby given that

the **Parish Council Meeting of Woolfardisworthy Parish Council**

will be held at **Woolsery Sports & Community Hall**

on the **18th October 2016 at 7.30pm**

All Cllrs are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend

Lisa Hutchings, Parish Clerk for Parish Council **Date:** 11th October 2016

AGENDA

1. Apologies

2. Public Comment Session

3. Declaration of Personal / Prejudicial Interest, for items on the agenda

All members are reminded that all interests must be declared prior to the item being discussed.

4. Minutes of the previous meeting to be signed and approved as a true and accurate record

5. Chairman's Report

6. Clerk's Report

The items listed below are for information updates only:

a. No Parking Sign (**update by Cllrs Heywood and Hill)**
b. Bus Shelter – Quote update
c. Christmas Tree
d. Parish Council Grants – Deadline Monday 5th December
e. PC Vacancies

7. Planning Applications

Applications

none

Decisions

1/0584/2016/FUL – Retention of Wildlife Pond, Cranford. **Application granted.**

1/0682/2016/OUT – Proposed bungalow with integral garage. Land at Courtlands, Bucks Cross. **Application refused.**

Appeals & Other

none

8. Parish Council Website

9. Progress of Highways Issues

Woolsery

a) TAP Fund 2015/2016 - Clearance of drains and gullies – What do Highways already clear? (information to be circulated by the Clerk to all Cllrs prior to meeting so that areas of work can be determined)
b) Collapsed drain, Copper Hill **(update by the Clerk)**
c) Bridleway – Moor Head to Hurley Meadow **(update by Cllr Ashworth)**

Bucks Cross

a) Drop down kerb on the A39 at Bucks Cross (**Clerk to advise of cost from Highways)**
b) Traffic Calming Signs – update via email from Robin Julian
c) Road to Slipway – Quote re – more extensive works (**Clerk to advise of cost from Highways)**
d) Existing Bus Shelter – cost of paint/anti-vandal paint (**Cllr Edmonds)**

Road Closures

None

10. Area Advisory Group

a. Holsworthy AAG meeting - report from **Cllr Medd**
b. Discuss PC representatives attending both Holsworthy and Bideford meetings

11. Electoral Review of Torridge – Response from Parish Council

12. North Devon & Torridge Local Plan: Proposed Main &Minor Modifications Public Consultation (Wind Policy) 15th September - 27th October 2016 (Cllr Hill and Clerk to provide update/information)

13. Name of common lane which connects Back Street& Chapel Street

a) Clerk to advise of naming restrictions set by TDC
b) Report back on 8th October poll of Parishioners vis-à-vis preferred name

14. TAP Fund (2016/2017 - project ideas

15. Finances

a) Payments to be authorised

Lisa Hutchings, September 2016 - £303.97
HMRC 20% Tax , September 2016 - £75.99
Lisa Hutchings, Replacement of keyboard for laptop - £29.99
Grant Thornton – End of year Return - £240.00

b) **Income received & Bank Account Balance**
Torridge District Council – 2nd Precept Instalment - £5834.50

c) **Quote – Tree Surgeon – Rupert Stockwill** : Info only; Rupert will review the requirements 15/10/2016. Quote to follow.

16. **Correspondence for discussion**
Devon Highways Town & Parish Council Conference (North) – 17th November 2016, 09:30 – 14:30, Bishops Nympton Community Shop.

17. **Publications received (will be available to look at prior or after the meeting)**

18. **Reports from County Cllr, District Cllr and Parish Cllrs**

19. **Future Agenda Items (not for discussion at this meeting):**
Traffic Calming Signs - request for grass cutting around the gate (cost to be obtained after gates installed)
Parking within the Parish.
Parish Council Objectives 2017

20. **Date and Time of Next Meeting -** 15th November 2016 at Woolsery Sports & Community Hall at 7.30pm.