

Notice is hereby given that

# the Parish Council Meeting of Woolfardisworthy Parish Council is to be held via a virtual meeting using Zoom online on the 20th October 2020 at 7.30pm

All Cllrs are hereby summoned to attend for the purposes of the following business.  
Members of the press and public are also invited to attend

## Join Zoom Meeting

<https://us02web.zoom.us/j/3949986029?pwd=bEFXTVA3bkVBWDIRaC9XTGRFekZ4QT09>

Meeting ID: 394 998 6029    Passcode: 8unJmh

Connect any time from 7.15pm



Lisa Hutchings, Parish Clerk for Parish Council

Date: 13th October 2020

## AGENDA

### 1 Apologies

### 2 Public Comment Session

Members of the public are reminded that a maximum of 3 minutes will be allowed to speak.

### 3 Declaration of Personal / Prejudicial Interest for items on the agenda

All members are reminded that all interests must be declared prior to the item being discussed.

### 4 Minutes of the 15th September 2020 meeting to be approved and signed as a true and accurate record

## **5 Clerk's Report, including correspondence received**

*The items listed below are for information updates only*

1. Poppy Wreath - Who is going to lay the wreath?
2. Christmas Tree
3. Black Bag Distribution
4. Funding Request from Life Education Wessex - Response from Woolsery School

## **6. Reports from County Cllr, District Cllr and Parish Cllrs**

## **7. Planning Applications**

### **Applications**

1/0711/2020/FUL - Change of use of land and proposed siting of 1 no. multi-purpose facility and 3 no. gamping units. Old Pound House, Woolsery. **Responses by 21st October 2020**

1/0804/2020/FUH - Single garage extension to the site of the property. 24 Old Market Drive, Woolsery. **Response by 23rd October**

1/0723/2020/FUL and 1/0724/2020/LBC - Installation of ground source heat pump system, alterations and additions to existing manor house and outbuildings. Site of Manor Inn, Woolsery. **Response by 26th October**

1/0846/2020/FUH - Replace existing front door with French style doors, replace existing ground floor window with a new front door and installation of additional roof light. Rosies Barn, Woolsery. **Response by 5th November**

### **Decisions & Appeals – FYI**

1/0667/2020/FUL - Erection of 1 holiday lodge (variation of condition 2 of planning permission 1/0501/2016/FUL). Forest Lakes, Woolsery. **Application granted.**

**Appeal Letter** - 1/0416/2020/OUT - Outline application with all matters reserved for the erection of 1 dwelling. Whitcott House, Bucks Cross. **Appeal Start Date - 1st October 2020. Representations by 5th November 2020.**

## **8. Progress of Highways Issues**

### **Woolsery**

- a) Ashmansworthy - East Ash Hill (Bradworthy Side)
- b) Leaworthy Cross - Drainage
- c) Pleademill Bridge

## **Bucks Cross**

### **Road Closures**

#### **9. Covid-19 Updates**

Cllr Projet Fund of £1501.88 - Possible use as emergency Covid funds

#### **10. Affordable Housing (Cllr Hill)**

#### **11. Update Re: Establishment of working group with MXB Devon Operations**

#### **12. Parking in the Parish (Cllr Hill)**

#### **13. Discussion re future Parish development (Cllr Harding)**

#### **14. Clerks Salary (revised NALC pay scales)**

#### **15. Discussion with School and potential AONB project**

#### **16. Finances**

##### **Payments to be authorised**

- a) Lisa Hutchings - September 2020 - £352.00
- b) HMRC 20% Tax - £88.00

##### **Income received & Bank Account Balance**

Torrige District Council - Parish Precept 2nd Instalment - £7823.00

#### **17.0 Correspondence received**

- a) Mr Willetts letters dated 14th September 2020, 29th September 2020
- b) Planning for the Future - Torrige District Council Planning Reforms Workshop Presentation Slides.

#### **18.0 Date and Time of Next Virtual Meeting**

17th November 2020 @ 7.30pm via Zoom (unless other notified)

### **Future/Pending Agenda Items (not for discussion at this meeting):**

AONB Sustainable Development Fund - Deadline December, Agenda in September.

### **Highways**

#### **Signage**

- Reflective markers into Walland Drive at Bucks Cross & Woolserly Cross, Clovelly Roundabout
- Road Signs – DCC Highways responsibility of clearing of vegetation to improve visibility of signs – monitor and report to Highways when required.

#### **Woolserly**

- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost.
- BT phone box on green - periodic checks on functionality
- Pleademill Bridge – requires road closure - work to be done
- A39 between Atlantic Academy and Bucks Cross Surface Failure – Highways Officer has liaised with the major schemes department and have confirmation this section of the A39 is in design brief for resurfacing in 2020/21 financial year. – Write to Highways in March, with a response for April meeting.
- Verge Markers – Bucks Cross Junction re-design and Merry Harriers corner flooding – Request for site visit with Highways: To be reviewed in the new financial year, agenda item for May.
- Copper Hill – Blocked Drain – Cleared and flowing well.
- Woolserly School – Sign not working – Reported to Highways – [Minute 17 \(Parish Council meeting 21/01/20\)](#) – Waiting update from Highways, is it working?
- Japanese Knotweed
- Sign Post at Crossway near West Country Nurseries - Reported to Highways.

#### **Ashmansworthy**

- East Ash Hill – To be done

#### **Bucks Cross**

- Fencing at Bucks Mills – Update re letter to Highways (M Hill)
- Verge Damage (A39 turning to Woolserly) - It was agreed that verge reinstatement was required and to trial verge markers on junction.
- Gully and stream clearance, Bucks Mills (Cllr Spittles)
- Share Flashing Speed Sign with Abbotsham PC once purchased. Clerk to liaise, check with Tony Inch.
- Bucks Cross Speeding - To raise area as a SCARF a speed gun will need to be completed. Highways officer to complete speed testing to record extent of problem – **Raise September, will be placed in the works schedule.**
- Bucks Mills hill road condition – request to Highways to inspect: [Minute 20 \(Parish Council meeting 19/11/19\)](#)
- Bucks Mills Drainage Issues – Update on First Time Sewerage Application from Torridge District Council (Clerk) (March 2021)
- Dropped Kerb - Bucks Cross - Stage 4 Safety Audit currently being undertaken and is due to be completed and published early 2021.

## Other

- Campaign to Protect Rural England (CPRE) 'Our Outdoors' (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2021
- Naming of Back Street "Ivy Lane"
- Cranford Cross – Bus Shelter
- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- SW Ambulance Trust letter sent on behalf of Woolsery Parish Council. Hartland Parish Council organising meeting 27<sup>th</sup> November 2019 (meeting postponed)
- Parish Insurance (January 2021)
- Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill): Update on discussions and next steps with TDC and other agencies involved
- Bucks - Defib Pads (Check Pads) & Battery to be replaced July 2024 – Finances to be approved May 2024 agenda
- Woolsery – Defib Battery replaced January 2020, 4 year life, to be replaced January 2024, pads Feb 2022
- Appropriate Affordable Housing (Cllr Hill) – awaiting planning applications and/or updates from TDC or Devon Communities Together
- Parish Pathways – details of paths and walks (Cllrs Ashworth and Hastings) added as per email 29/09
- Black Blag Distribution – Possibly look at food caddy bags 2021, will need stock for 2021.
- Cllrs 'Community Project Fund' Progress Report (Cllr M Hill)
- Rural Bus Campaign – Cllr Hill
- Parish Plan – On hold
- Higher Town Farm: *Proposal to write to TDC to petition for enforcement of Appeal decision APP/W1145/A/10/2138360 dated 26<sup>th</sup> January 2011 – \*\*Cllr Harding spoke to TDC still no information – leave until March.*
- Parking & Access (Cllr Hill)
- Establishment of working group with MXB Devon Operations
- Children's Skate Park- Supporting Vicky Hastings if required
- Wildflower & Village Gateway Project Update (Cllr M Hill) - Put back on Agenda in January 2021