

Minutes of the Virtual MXB Sub-Committee held on the 22nd October 2020 at 7.00pm via Zoom

1.0 Attendance

Parish Cllrs: L Spittles, R Heywood and S Raffe. Emily Harmon (MXB) and Parish Clerk

2.0 Apologies

None.

3.0 Aims and Objectives of the Sub-Committee

The purpose of the MXB Sub-Committee is to meet with representatives of MXB Devon Operations to ensure development within the village centre is conducted in such a way to cause minimum inconvenience to residents and the general public, who are trying to go about their daily business.

To ensure that MXB Devon Operations are aware of the Parish / Village concerns regarding any aspect of development/s.

The Sub-Committee will act in a liaison/communication capacity to Woolsery Parish Council. It has no powers to make decisions.

4.0 Terms of Reference

To be reviewed annually. Terms of Reference proposed by Cllr Spittles, seconded by Cllr Raffe. All in agreement. **ACTION: The Clerk to add a review table, and publish on the Parish Council website.**

5.0 Frequency of Meetings

To be scheduled monthly, one week prior to Woolsery Parish Council, enabling any reports to be made at the full Council meeting.

6.0 Members of the Sub-Committee & Appointment of Chair

Members to include; Parish Councillors; Spittles, Heywood and Raffe. MXB Representatives Emily Harmon and Kaylea's Reeves, should Emily be not available. Meetings will be supported by the Clerk.

Appointed Chair - Cllr Roger Heywood, Vice Chair - Cllr Laura Spittle.

7.0 To agree if members of the public & press are permitted

Due to the Sub-Committee being information and with no powers to make decisions, it was agreed that the members of the public and press will not be invited.

Should any members of the public have any concerns or questions to raise with regards to MXB and the development within the Parish, these can be addressed directly to Emily Harmon, or to the Woolsey Parish Council.

8.0 Update on Developments

Car Park

Waiting for BT to finish the installation for the security and entrance bar. It is anticipated that the Car Park will be fully operational by the end of November. It was noted that due to Covid, the Primary School has had to place temporary classrooms on their parking area, which means employees park anywhere they can within the village. Therefore it has been agreed that the employees of the School will share the Car Park.

The Manor

Current work is focused on the services package. Contractors will be drilling the bore holes for the site of the Ground Source Heat Pump System, with installation planned for November, pending planning approval.

Development stages remaining post services, included the New Build (Restaurant & Dining Pavilion), Coach & Wheale House, and the Reception.

The final stages will be the finish package.

Due to Covid works are behind schedule for approximately four months. It has been agreed not to develop the Spa, due to budget and timing.

In terms of the Path, MXB are liaising with Highways with regards to timing. There will be new crossings from the School across the road, including from the Farmers to the Manor Inn. The Path will open to the public when the crossings have been complete.

Parish Councillors informed Emily as to why the Council could not make any comments with regards to planning application 1/0723/2020/FUL and 1/0724/2020/LBC. The Clerk is in the process of seeking clarity from Torrington District Council, with the plans to hold a planning meeting next week.

ACTION: Emily Harmon to provide a breakdown and clarity of the planning changes.

It was noted that the scaffolding around the Shop, will be in place up to the Summer, allowing the roof to be replaced, as well as the joinery and plastering.

Cllr Heywood thanked Emily for her support in forming the sub-committee. It is hoped that it will be of benefit to MXB and the rest of the Parish.

Going forward it was noted that it would be beneficial for MXB to provide a brief report of activities that took place in the month before and those expected for the forthcoming month. This was agreed.

9.0 Date & Time of Next Meeting

12th November 2020 at 7pm via Zoom.