

Notice is hereby given that

the **Parish Council Meeting of Woolfardisworthy Parish Council**
will be held at **Woolsery Sports & Community Hall**
on the **21st May 2019 at 7.30pm**

All Cllrs are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend

Lisa Hutchings

Lisa Hutchings, Parish Clerk for Parish Council

Date: 14th May 2019

AGENDA

1.0 Apologies

2.0 Public Comment Session

3.0 Declaration of Personal / Prejudicial Interest for items on the agenda

All members are reminded that all interests must be declared prior to the item being discussed.

4.0 Minutes of the previous meeting to be approved and signed as a true and accurate record

5.0 Clerk's Report

The items listed below are for information updates only:

- a) *Hartland Parish Council – SW Ambulance Letter*
- b) *Parish Roads – agreed important routes*
- c) *Tradesmen List*
- d) *Co-option of Councillors*

6.0 Planning

Applications

Decisions – FYI

1/0189/2019/FUL – Erection of new workshop/machinery store (affecting a public right of way), Parkham Farms, Higher Alminstone, Woolsery. **Application granted.**

7. Progress of Highways Issues

Woolsery

- a) Dipple flooding – update on landowner identification (update from Clerk)
- b) Road from Huddisford Moor to Middle Huddisford Farm (Cllr Hamilton)

Bucks Cross

- a) Fencing at Bucks Mills – use of verge markers to replace fencing
- b) Update on crossing and dropped verge (Cllr Hamilton)
- c) Bucks Cross to Bucks Mills sharp right hand bend – update on use of mirror (Cllr Heywood)

Road Closures

8. Parish Signage (using secured 2018/2019 funding of £2014 to date)

Update on order for replacement Woolsery Village Signs - (Clerk)

Update on order for repair of Finger Posts

9. Woolsery Sports & Community Hall and Bucks Cross Village Hall – Cost of Replacement Defibrillator Boxes £730 + Vat each

10. TPO (18 Manor Park)– Update (Clerk & Cllr Hill)

11. Appropriate Affordable Housing – Next Steps

12. Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill)

Update on discussions and next steps with TDC and other agencies involved

13. Cllrs ‘Community Project Fund’ Progress Report (Cllr Hill)

14. Request for double bin on Woolsery Green (Clerk)

15. DALC Revised Parish Clerk Pay Scales – 1st April 2019

16. Finances

16.1 Payments to be authorised

- a) Lisa Hutchings, April 219 - £305.97
- b) HMRC 20% Tax, April 2019 - £76.49
- c) Lisa Hutchings – 123reg website domain - £11.99
- d) Woolsery Sports & Community Hall – Hall Hire - £42.00

Grants payable (approved December)

Woolsery Primary School - £150

All Hallows Church - £150

Woolsery Youth Group - £150

Bucks Cross Hall - £150

Friends of Woolsery School - £150

Woolsery Junior Football Club - £150

The Good Companions -£100

Woolsery Tiny Tots - £150

Woolsery Sports & Community Hall – Badminton Club - £150

SW Heritage Trust - £50

Torrige,North, Mid & West Devon CAB - £150

Quotes to be authorised

- a) Repair of Bucks Mills Car Park Sign- £

16.2 Income received & Bank Account Balance

17.0 Correspondence

18.0 Publications received (will be available to look at prior or after the meeting)

19.0 Reports from County Cllr, District Cllr and Parish Cllrs

20.0 Date and Time of Next Meeting - 18th June 2019 at Woolsery Sports & Community Hall at 7.30pm

Future/Pending Agenda Items (not for discussion at this meeting):

Highways

General

- Impact of A39 Closure – verge damage **(Cllr Hamilton)**
- Route 39 (Atlantic) Academy Road Layout and Travel Plan Update

Signage

- Reflective markers improving visibility for turn into Walland Drive at Bucks Cross and to Woolsery close to Clovelly Roundabout, or replacement of directional sign indicating Woolsery turning turning off the A39 near Clovelly roundabout towards Woolsery
- Road Signs – clearing of vegetation to improve visibility of signs

Woolsery

- Manor Park to Copper Close – The junction has been suggested to be added to Cllr Inch's list of target roads early 2019.
- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost. **(Cllr Hamilton)**
- BT phone box on green periodic checks on functionality

Ashmansworthy

- Dipple Lane – DCC Highways use of 2017/18 TAP funding for drainage **(Cllr Hamilton)**
- Update on road from Ashmansworthy to Bradworthy – regular updates to/from Cllr Barry Parsons

Bucks Cross

- Drop down kerb A39 – clarification of project DCC Highways & 40mph zone at Bucks Cross progressing request with DCC Highways to move zone to Bideford side of slip road to Walland Drive – raised at HATOC meeting 26/02/19
- Verge Damage (A39 turning to Woolsery) - It was agreed that verge reinstatement was required and to trial verge markers on junction.
- Verge Damage (Cranford Bend) - Cllr Inch said that they would report the flooding issue which could be the result of poor drainage.
- Gully and stream clearance, Bucks Mills – **(Cllr Spittles)**
- Fencing at Bucks Mills – **(Clerk/Cllr Spittles)**
- Defib Pads replacing before 28/12/2019

Other

- Campaign to Protect Rural England (CPRE) 'Our Outdoors' (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2020
- Naming of Back Street "Ivy Lane"

- Cranford Cross – Bus Shelter
- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- Parish Noticeboard – Lettering on outside to be replaced by Cllr Hill