

**Minutes of Woolfardisworthy Parish Council held on the
16th April 2019 at 7.30pm at Woolsery Sports & Community Hall**

1.0 Attendance

Cllrs Hamilton, Spittles, Hill, Medd and Heywood.

Members of the public

2.0 Apologies

Cllr Ashworth and District Cllr Julian.

3.0 Public Comment Session

Mrs Bonnefin

Reported potholes and the state of the road. Ashmansworthy Bridge to Bradworthy is still horrendous.

Mrs Bonnefin asked if there was any update regarding Dipple and Mr Fletcher's Hut. Both items are covered below.

It was stated that the Hall newsletter had noted the Parish Council's involvement with the Hall's affordable housing. The Chair emphasised that this is incorrect and that the Parish Council has not endorsed any housing within the Parish or with the Woolsery Sports & Community Hall. This is a separate scheme from that to be decided by the Parish Council.

4.0 Declarations of Personal / Prejudicial interest for items on the agenda

None

5.0 Minutes of the previous meeting to be approved and signed as a true and accurate record

The minutes were approved as a true and accurate record and were signed by the Chair.

6.0 Clerk's Report

- **Road Closure, 5th – 12th May, Bucks Cross to Laburnum.** The work will now be carried out on the 5th May only.
- **Bucks Cross to Bucks Mills Sharp Right Hand Bend – Update on Mirror** – Cllr Heywood to arrange mirror.
- **Ashmansworthy Bridge to Bradworthy** – The Clerk has reported this again to District Cllr Parsons, as well as Highways and Bradworthy Parish Clerk.
- **Higher Town Farm – Update** – Nigel Marshal, Torridge District Council, has been in touch with Mr Fletcher, reminding him to comply with the enforcement notice. However, it was stated that no further information could be given due to GDPR. **Action: The Clerk to establish why this cannot be given under GDPR.**
- **TPO Removal – Update** – An email and TPO map highlighting the two trees for TPO removal has been sent to TDC.

- **Dipple Flooding** – No update from Highways. **Action: The Clerk to follow-up with Julian Roskilly, highlighting the funding available from the Parish Council.**
- **Discussion with Julian Roskilly (Highways) – Most 10 important roads in the Parish** – Julian Roskilly is in the process of asking parish's to provide a list of their top 10 key roads in the Parish. **Action: To liaise via email, sending a list to Julian Roskilly.**

7.0 Planning

Applications

1/0285/2019/FUL – Erection of Garden Farm Potting and Vehicle Shed. Land West of Meadow Court, Woolsery.

Having reviewed the planning application, the Parish Council raised the following concerns and inaccuracies;

- Planning permission was granted for a polytunnel 30m x 7m and 2m to the eaves in October 2018. In that application the interior and exterior walls and roof are stated as 'poly-tunnel plastic' or 'translucent plastic'. However, the current application references, and indicates on the drawings, an 'existing glass house' which is either inaccurate or has no planning permission. The footings have been established and an exterior wall has been built which is outside the original planning permission. This has been raised with the Enforcement Officer at Torridge District Council.
- In the applicant's previous application (1/0848/2018/AGR) they indicated a 'proposed track' in the current application this is stated as being an 'existing track' for which no planning application can be found. This possibly breach has been raised with the Enforcement Officer at Torridge District Council.
- The existing wind turbine, which is on the land, west of the village hall, is not detailed on any drawings accompanying this application.
- Concerns were raised with regards to the potential increase in traffic on the highways and on the already stretched parking in the village especially when there are to be visitors using the 'useful path network linking back to the village'. There also appears to be no parking on the site for those attending classes and other events.
- Concerns were raised with regards to the viability of the business plan, given the area of land indicated for the project.
- As a condition of the planning, it was recommended that an agricultural tie should remain in perpetuity on the land and buildings should never become residential.
- As detailed in the environmental report, the percolation test is essential.

Decisions

1/1312/2018/FUL – Erection of fence, 27 Manor Park, Woolsery. **Application granted.**

1/0116/2019/FUL – Extension to shop including partial demolition to rear, change of use of upper floors from single dwelling (C3) to 4No. rooms of hotel accommodation (C1). Costcutter, The Post Office, Woolsery. **Application granted.**

8.0 Highways

Bucks

- Fencing at Bucks Mills (Clerk / Cllr Spittles) – Photographs have been submitted to Highways. Julian Roskilly has responded via email, stating that Highways are on the case. There needs to be some structural work to provide a base for the fence. It was noted that Highways may not paint it black and white again, but there is no issue if the Parish wants to do it.

9.0 Parish Signage

- Update on order replacement Woolsery signs – Still with the design team.
- Update on order for repair of Finger Posts – Action: The Clerk to provide a map highlighting the location of the finger posts. The order will then be submitted for the repairs/replacements.

10.0 Cost of repair to Woolsery Sports & Community Hall & Bucks Cross Village Hall Defib Boxes.

A quote for a replacement defibrillator box was requested from Community Heart Beat Trust, but despite correspondence has not been received. **Action: The Clerk to follow-up, obtaining the quote for the next meeting.**

11.0 Appropriate Affordable Housing

The affordable housing survey data has now been amended from 12% to 16% as agreed at the previous meeting. The Clerk has also submitted an endorsement letter to Torridge District Council and Devon Communities Together.

Following a letter to SWW regarding the sewage plant, it has been confirmed in writing that the sewage plant has capacity for an additional 135 houses.

The next steps will be discussed at the May meeting.

12.0 Parking in the Parish – Old Market Drive (Cllr Hill)

No further update, Cllr Hill requested this as a May 2019 agenda item

13.0 Cllr's Community Project Fund (Cllr Hill & Cllr Hamilton)

No further update, Cllr Hill requested this as a May 2019 agenda item.

14.0 BT Phone Box on Woolsery Green (Cllr Hamilton)

Following a check at 12.15pm on the 16th April 2019, Cllr Hamilton confirmed that the phone box is in working order.

15.0 Finances

Payments to be authorised

- a) Lisa Hutchings, March 2019 - £301.97
- b) HMRC 20% Tax, March 2019 - £75.49
- c) Bucks Cross Village Hall - £10.00

Cllr Spittles proposed the above items, seconded by Cllr Medd. All in agreement.

Income received and Bank Account balance

Current account - £11,318.79

Reserve account - £8306.77

16.0 Correspondence

- a) Letter from Hartland Parish Council to SW Ambulance Trust - Woolsery Parish Council fully endorse the letter received. It was agreed to write to Hartland confirming this, asking whether it is possible to use elements of the letter to send onto others.
- b) Email received from Mr Willetts dated 29th March was acknowledged by the Parish Council. The matters raised are outside the remit of the Parish Council. The copy of the letter, dated 9th April, addressed to Mr Birch was received.

17.0 Publications received

These were available to look at prior to and after the meeting.

18.0 Reports from County Cllr, District Cllr and Parish Cllrs

The District & County Councillors were not present and no reports received.

Parish Councillors

Cllr Hamilton raised on behalf of Cllr Ashworth

It was questioned why Woolsery has a requirement for 9 Parish Councillors. Following research, it was found that by law, parish councils must have at least 5 councillors, but, other than this minimum, there are no statutory or recommended numbers. Typically, across the country, parish councils with 501– 2,500 electors have between 6 and 12 councillors. It was agreed that we should try and stick to 9.

Cllr Spittles

Stated that the Bucks Mills Sign in the Car Park could do with some maintenance. **Action: The Clerk to ask Mike Smith to have a look and provide a quote.**

Cllr Heywood

In light of maintenance work, etc carried out in the Parish, it was suggested that it would be beneficial to compile a list of local tradesman, including their areas of work. This was agreed. **Action: The Clerk to compile the list.**

Cllr Medd

Noted the markings on the road from Cann's Water to Powlers Piece.

Cllr Hill

Has followed up on the query regarding the TPO at 16 Old Market Drive. The area in question is detailed as being owned by Riley Builders, which no longer exist. **Action: Cllr Hill will contact TDC again to establish facts.**

There have been a number of complaints regarding dog fouling at Old Market Drive.

19.0 Date and Time of Next Meeting

21st May 2019 @ Woolsery Sports & Community Hall.

Please note that the Annual General Meeting will commence at 7pm, followed by the Parish Council at 7.30pm.