

Notice is hereby given that

the Parish Council Meeting of Woolfardisworthy Parish Council
will be held at Bucks Cross Village Hall
on the 16th July 2019 at 7.30pm

All Cllrs are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend

Lisa Hutchings

Lisa Hutchings, Parish Clerk for Parish Council

Date: 9th July 2019

AGENDA

1.0 Apologies

2.0 Public Comment Session

3.0 Election of Chairman

4.0 Election of Vice-Chairman

5.0 Declaration of Personal / Prejudicial Interest for items on the agenda

All members are reminded that all interests must be declared prior to the item being discussed.

6.0 Minutes of the previous meeting to be approved and signed as a true and accurate record

7.0 Minutes of planning meeting 9th July 2019 to be approved and signed as a true and accurate record.

8.0 Clerk's Report

The items listed below are for information updates only:

- a) Welcome to our new Parish Councillors*
- b) Policies for review*
- c) Response from TDC Enforcement re: Higher Town Farm*
- d) Update on new bin for Woolserly village green*
- e) Letter to Cllr Dart re: environmental responsibilities*
- f) Update on Tradesman list*
- g) Parish Noticeboard – Lettering on outside to be replaced by Cllr Hill*
- h) MP Geoffrey Cox – August Surgery at Woolserly Sports & Community Hall*

9.0 Planning

Applications

- 1/0541/2019/FUL – Creation of two new crossings from the Farmers Arms & The Primary School to the new permitted walkway to the south of Woolsery manor lawn along with improvements to the public realm. Farmers Arms, Woolsery.
- 1/0598/2019/FUL – Erection of a detached garage, 25 Auction Way, Woolsery.
- 1/0018/2019/FUL – Erection of 21 holiday lodges (affecting a public right of way), Brackenside, Bucks Cross.

Decisions & Appeals – FYI

10. Progress of Highways Issues

- Key Parish Roads
 - Routes list
 - Priority roads for repair in Parish during 2019/2020.
 - Identification of dairy farms in Parish
- Update on road from Ashmansworthy to Bradworthy – regular updates to/from Cllr Barry Parsons **(Clerk)**
- Landowners article re: ditch clearing (Clerk)
- Faded Signs request from Highways

Woolsery

- a) Dipple flooding – update on landowner identification (Cllr Hamilton)

Bucks Cross

- a) Fencing at Bucks Mills – use of verge markers to replace fencing - response from Woodland Trust and Highways (Clerk & Cllr Spittles)
- b) Flashing 40mph sign (Clerk)

Road Closures

11. Parish Signage (using secured 2018/2019 funding of £2014 to date)

Update on order for replacement Woolsery Village signs - **(Clerk)**

Disposal of old Woolsery Village signs

Update on order for repair of Finger Posts **(Clerk)**

12. West Town – Auction Way PRow stile repair (Cllr Ashworth)

13. Woolsery Sports & Community Hall and Bucks Cross Village Hall – Replacement Defibrillator Boxes

Response from Community Heartbeat Trust

Installation/swapping to new cabinets.

14. Defibrillator in the Phone Box on Village Green (Clerk & Cllr Hamilton)

15. Parking in the Parish – Old Market Drive – Progress Report (Cllr Hill)

Update on discussions and next steps with TDC and other agencies involved

16. Co-option of Parish Councillors (two remaining vacancies)

17. Finances

17.1 Payments to be authorised

- a) Lisa Hutchings, June 2019 - £343.41
- b) HMRC 20% Tax, June 2019 - £85.85
- c) Hartland Parish Council - £45.81 – Proportion of stationery order from Jamaica Press, shared with Woolsery and Welcombe Parish Council.
- d) Mr M Smith – Bucks Cross Sign - £250.00
- e) Woolsery Sports & Community Hall - £42.00

17.2 Income received & Bank Account Balance

18.0 Correspondence

19.0 Publications received (will be available to look at prior or after the meeting)

20.0 Reports from County Cllr, District Cllr and Parish Cllrs

21.0 Date and Time of Next Meeting – 20th August 2019 at Woolsery Sports & Community Hall at 7.30pm

Future/Pending Agenda Items (not for discussion at this meeting):

Highways

General

- Key Parish Roads – priority roads for repair and maintenance (December 2019 agenda)

Signage

- Reflective markers improving visibility for turn into Walland Drive at Bucks Cross and to Woolsery close to Clovelly Roundabout, or replacement of directional sign indicating Woolsery turning off the A39 near Clovelly roundabout towards Woolsery
- Road Signs – clearing of vegetation to improve visibility of signs

Woolsery

- Manor Park to Copper Close – The junction has been suggested to be added to Cllr Inch's list of target roads early 2019
- Manor Park – vehicles over-riding grassed areas. Cllr Inch to request budgetary cost and possibility of setting aside 2019/2020 budget/grant subject to cost. (Cllr Hamilton)
- BT phone box on green periodic checks on functionality
- Road from Huddisford Moor to Middle Huddisford Farm (Cllr Hamilton)

Ashmansworthy

- Update on road from Ashmansworthy to Bradworthy – regular updates to/from Cllr Barry Parsons (Clerk) July agenda as been a while since we raised this

Bucks Cross

- Verge Damage (A39 turning to Woolsery) - It was agreed that verge reinstatement was required and to trial verge markers on junction.
- Verge Damage (Cranford Bend) – reinstatement required.
- Gully and stream clearance, Bucks Mills (Cllr Spittles)
- Defib Pads replacing before September 2019 – Finances to be approved August or September 2019 agenda?
- Update on crossing and dropped kerb (post meeting with DCC Highways & County Cllr) (Cllr Hamilton)

Other

- Campaign to Protect Rural England (CPRE) 'Our Outdoors' (formally Best Kept Village) Competition
- Ensuring that the Parish is ready for the opening of the Manor Inn e.g. clean signs, flowers, grass trimmed, etc.
- Village Fayre, proposal to move event back into the street, to coincide with the re-opening of the Manor in 2022.
- Website Renewal - March 2020
- Naming of Back Street "Ivy Lane"
- Cranford Cross – Bus Shelter
- Bucks Cross Village Hall – The Long-Term Future – awaiting request from Hall Trustees
- Cllrs 'Community Project Fund' Progress Report (Cllr Hill) – August 2019 agenda after Martin has liaised with Louise (August 2019)

- Affirmation of Lead Members for Affordable Housing, Car Parking, Footpaths, Highways and any other new areas. NB Planning is all Cllrs (August 2019 agenda). Identify members of Affordable Housing sub-committee.
- SW Ambulance Trust letter sent on behalf of Woolsery Parish Council. Hartland Parish Council will be facilitating a meeting with key people, details to follow.
- Parish Insurance (December 2019 agenda)
- Appropriate Affordable Housing (Cllr Hill) – August agenda
- Neighbourhood Plan - August agenda